



Huron Perth Healthcare Alliance Board of Directors Meeting

Thursday, March 7, 2024

7:00 p.m.

Seaforth Community Hospital Site

MINUTES

Present: John Wilkinson, Chair
Jim Battle, Barry Hutton, Ron Lavoie, Dr. Kevin Lefebvre, Kathy Lewis, Joe Looby, Lynanne Mason, Kerri Ann O'Rourke, Dr. Heather Percival, Greg Stewart, Tricia Wilkerson, Andrew Williams
Mary Cardinal, Ken Haworth, Iris Michaels, Sue Davey

Regrets: Dr. Chuck Gatfield, Steve Hearn, Gary Austin, Kim Ross Jones, Dr. Ali Kara

1. Welcome & Call to Order

John Wilkinson as the Chair called the meeting to order at 7:00 p.m. and quorum was confirmed.

Tricia Wilkerson shared the Land Acknowledgement.

2. Approval of Agenda

Jim Battle will provide a verbal report for the Patient & Caregiver Partner Program under the Consent Agenda item, with a written report to be included in the agenda package going forward.

It was moved by Barry Hutton, seconded by Tricia Wilkerson:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the meeting agenda as amended.

CARRIED

3. Declaration of Conflict of Interest

There was no conflict of interest declared by any members.

4. Minutes of Previous Meetings

4.1. February 1, 2024

It was moved by Kathy Lewis, seconded by Kerri Ann O'Rourke:

THAT the Huron Perth Healthcare Alliance Board of Directors approves the minutes from the meeting held February 1, 2024.

CARRIED

5. In-Camera Session**5.1. Motion to Move to In-Camera Session**

It was moved by Joe Looby, seconded by Ron Lavoie:

THAT the Huron Perth Healthcare Alliance move in-camera at 7:05 p.m.

CARRIED

5.2. Motion to Move out of In-Camera Session

It was moved by Kerri Ann O'Rourke, seconded by Barry Hutton:

THAT the Huron Perth Healthcare Alliance move out of the in-camera session at 8:25 p.m.

CARRIED

5.3. Report from In-Camera Session

During the In-Camera Session the Board received an overview of cybersecurity, and updates on the Corporate Accountability Framework and the 2023 Public Sector Salary Disclosure. Reports were received from the Medical Advisory Committee and an update was provided on the HPHA proposed amalgamation.

6. Break

The Board of Directors took a break to celebrate and recognize Ken Haworth, Vice President Performance and Chief Financial Executive who retires at the end of March.

7. Consent Agenda

It was moved by Barry Hutton, seconded by Greg Stewart:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the March 7, 2024 Consent Agenda that included reports from the:

- **Chief Nursing Executive**
- **President & Chief Executive Officer**

CARRIED

Discussion

- Chief Nursing Executive:
 - Palliative Care training is available for all members of the healthcare team.
 - Pilot for Dementia Resource Consultant in the Emergency Department at the Stratford General Hospital was successful. HPHA supports the Alzheimer Society as they advocate for funding to continue with this role, including support across the HPHA.
- Chief of Staff:
 - HPHA Team continues to evaluate options for renewal of the Health Information System with the preferred system being the Oracle/Cerner platform with London; Team received a presentation on Meditech Expanse.
 - Practice Ready Ontario Program streamlines the process for internationally trained family physicians and supports gaps in rural communities and Clinton has recently interviewed 7 family physicians for two positions.

- Patient & Caregiver Partner Program (PCCP):
 - Jim Battle shared a story highlighting how the close working relationships between physicians, the Lab and a tertiary hospital contributed to a patient receiving an alternative referral for appropriate follow-up treatment within days of a biopsy at HPHA. The tremendous efforts of the healthcare team provided exceptional and timely care to this patient.
 - Barb Fewster, one of the longest serving patient and caregiver partner volunteers was recognized for her dedication and contributions to building the PCCP and for her involvement with the HPHA over the years. This includes her participation with the Huron Perth and Area Ontario Health Team.

8. Governance

8.1. Board Committee Reports

8.1.1. Fiscal Advisory Committee

Tricia Wilkerson shared highlights from the Fiscal Advisory Committee meeting held on February 5, 2024. Leadership provided updates to the hospital's union leaders on the Huron Perth Healthcare Alliance's fiscal health, Commitments to Our Communities and the Huron Perth & Area Ontario Health Team priorities. The next meeting will be held in August for a 2023/2024 year-end update and 2024/2025 Quarter 1 report.

8.1.2. Medical Advisory Committee

Dr. Lefebvre presented the report from the meeting held on February 29, 2024 for information. Successes with recruitment across the organization were noted. The Schulich School of Medicine & Dentistry is proposing the implementation of a regional clerkship program to allow medical students to complete their core clerkship rotations in the region, an opportunity to bring people to our community early in their careers which is beneficial to future recruitment.

8.1.3. Quality Committee

Kerri Ann O'Rourke presented the report from the meeting held February 28th. The Committee received the Quarter 3 operational indicators, an update on accreditation, and the Patient Safety Plan, and received the 2024/2025 Quality Improvement Plan.

It was moved by Kerri Ann O'Rourke, seconded by Tricia Wilkerson:

THAT the Huron Perth Healthcare Alliance Board of Directors approve the Huron Perth Healthcare Alliance Quality Improvement Plan for 2024/2025.

CARRIED

8.1.4. Huron Perth & Area Ontario Health Team Update

The update provided to the Huron Perth Healthcare Alliance at the recent Staff Forums was shared and outlines the strategic direction and priorities of the Huron Perth & Area Ontario Health Team.

9. HPHA Commitments to Our Communities – 2024/2025

Andrew Williams provided the Board with an overview of organizational priorities that will be reviewed and incorporated into goals and objectives for the 2024/2025 Commitments

to Our Communities. The 2024/2025 Commitments to Our Communities will come to the April Board meeting for consideration.

10. Directors Comments/Roundtable

None.

11. Next Meeting

- Huron Perth Healthcare Alliance (HPHA) Board of Directors
 - April 4, 2024 @ 7:00 pm – HPHA Clinton Public Hospital Site

12. Adjournment

The meeting was adjourned on a MOTION by Joe Looby at 9:26 p.m.